

# Sublimity Fire District Board of Directors Meeting Minutes Wednesday, July 8, 2009

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**Meeting called to order:** by Rick Kauffman at 7:01 p.m.

**Members present:** Ralph Fisher, Rick Kauffman, Tom Etzel, Gary Rychard, Jeff Kropf

**Staff present:** Chief Brandon Hamilton, Amy Doran

**Others present:** Nick Lane

**Additions/Deletions to Agenda:** The board added ISO discussion to New Business and new server update to Good of the Order.

**Citizen Comments:** None

**Firefighters Association Input:** Acting Lt. Nick Lane, the Association President, updated the board on new happenings for the FF Association. The assoc. bought a \$2500 3-door refrigerator for association and district events. Things are on track for the Cowboy Breakfast. They will have a team in the Crisis Chaplaincy Golf Tournament. They also donated money to the local National Night Out event.

**Reading of Minutes:**

**MOTION:** Tom Etzel moved to approve the minutes for June 10, 2009, with a small change. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

**Communications:** There was a thank you from the Sublimity PTC, an article in the Stayton Mail, and the obituary for Gordon Burns, a life member. There was discussion regarding birthday parties at the fire station as a donation.

**Payment of Bills:** The board reviewed bills and payments for the fiscal year. The district finished out the year with 83.95% of the budget expended, and an approximate cash carryover of \$221,000. The board recognized the efforts of the chief and staff in keeping the budget numbers down. Chief Hamilton said that he has tried to do a good job in evaluating needs versus wants. There was discussion regarding PERS and UAL rates.

**MOTION:** Gary Rychard moved to pay the bills for June as presented. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

**Chief's Report:**

Alarms: Chief Hamilton reviewed alarms for the board. Gary Rychard asked if any of the motor vehicle crashes could be attributed to the construction project. At this point, only one of them; however, there have been several near-misses.

**Old Business:**

Personnel Policy update: Rick and the chief met to review the policy. They got about halfway through it (30+ pages) and plan to meet again. They are taking it piece by piece to ensure a quality product. Rick would like to shoot for October 1<sup>st</sup> as a date for a completed draft of the policy.

**New Business:**

ISO Evaluation:

The district has been notified that ISO will be here November 17-18 to reevaluate the district. This is a very in depth review. There was discussion regarding alternative water sites and potential costs.

*Mission, Vision & Values:* The new Mission, Vision & Values was put together by the chief and the volunteers. Some items from the original remain, while many changes were made. The board requested a copy of the old mission, vision & values to review and asked that the discussion be added to next month's agenda.

**Good of the Order:**

The board discussed the need for more turnout racks and options for replacement. The chief would like six more volunteers at the main station, for a total of 30. The board commended the chief on his successful recruiting efforts.

Rick had questions regarding horseplay and equipment. The chief said that he is keeping it in check, with the help of the officers.

Amy explained the details of the new server system and how it will benefit the district. There was brief discussion regarding offsite storage of backup info.

The chief reminded the board about the upcoming Cowboy Breakfast.

**Adjourn:**

***MOTION:*** Gary Rychard moved to adjourn the meeting. Jeff Kropf seconded. Motion passed; unanimous. Meeting adjourned at 7:50 p.m.

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**Respectfully Submitted by Amy Doran**

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**Approved by Rick Kauffman**