

**Sublimity Fire District  
Board of Directors Meeting Minutes  
Wednesday, March 9, 2005**

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**Meeting called to order:** 7:05 pm by Rick Kauffman

**Members present:** Rick Kauffman, Ralph Fisher, Kyle Amsberry, Jeff Kropf

**Staff present:** Amy Manning

**Others present:** Gene Ditter, Assistant Chief Jerry Heater, Chris Riffle

**Additions/Deletions to Agenda:** Rick wanted to add a discussion on the Emergency Public Contracting or Purchasing information sent to the board by Dave Campbell from WHA Insurance

**Citizen Comments:** Ralph wanted to thank the volunteers for a good banquet, Chris Riffle expressed thanks to the board for their support in her attendance at the National Fire Academy and informed the board briefly about a new statewide campaign putting the responsibility for Home Fire Safety back on homeowners

**Volunteer Association Input:** Lt. Ditter informed the board of the Association's decision last Thursday to discontinue efforts toward the Boy Scout shed project. They felt that there were other issues of greater importance. Ditter updated the board on the Training Committee progress. They are still in discussion and have not yet finalized anything. Their focus is on getting back to the basics—worrying less about certifications and more about doing the basics well. Ditter then gave the board a brief summary of the three volunteer interviews conducted on Monday, two of which were from out of the area. There was then a brief discussion on the idea of training people from out of town to pull shifts in Sublimity.

**Reading of Minutes:** Motion by Fisher, second by Kropf to approve minutes for February 9, 2005. Motion carried. Unanimous.

**Communications:** The District received a response from Jane Lee to Gary Rychard's letter regarding the intersection at Silver Falls Hwy/Cascade Hwy. Kropf said that he would put pressure on ODOT to take action sooner. Kauffman mentioned that he liked the positive press the District had been getting in the local paper. Ditter informed the Board that the renovation project for Cascade Hwy/Hwy 22 is now officially on the schedule. There was general discussion regarding the danger of the intersection at Silver Falls Hwy/Cascade Hwy.

**Payment of Bills:** Kauffman inquired as to what happens each year with the carryover. Fisher informed him that it's what the District uses from July 1<sup>st</sup>-tax time. There was discussion regarding the Norpac/Qwest refund and how it would financially affect the District. Motion made by Amsberry to approve payment of bills for February. Motion seconded by Fisher. Motion carried. Unanimous.

**Chief's Report:** Assistant Chief Heater filled in for Chief McMahan and reviewed alarms for 2005, which seem to be on pace with previous years. In discussing calls at Marian Estates,

Kauffman loosely mentioned the idea of on-site staffing. Chief Heater replied that there had been some discussion relative to that several years ago, but nothing had come of it. The Board then discussed adopting a resolution for Emergency Public Contracting or Purchasing. Chief Heater mentioned talking to Ken Jones about legal issues. Kropf moved to adopt an Emergency Public Contracting or Purchasing Resolution establishing a temporary emergency contracting and purchasing authority for amounts under \$50,000. Fisher seconded. Motion carried. Unanimous.

**Old Business:** The Board reviewed the final numbers for the Norpac/Qwest refund. Kropf mentioned that if it happens again, the money will not come out of the pocket of the Sublimity Fire District. Ditter commented that it was nice the money could go back to the growers.

Amsberry asked for an update on the planning session that had taken place. Kauffman said that the District now had a greater focus, then mentioned the new Mission, Vision, and Values adopted by the District. Kauffman stressed that there were lots of new things on the horizon for the District.

The Board then discussed the presentation by Mike Sherman. Everyone seemed to be impressed. It seemed to the board that people are generally excited about the upcoming changes. Kropf suggested quarterly informal meetings between the volunteers and the board. He stated that there needed to be a focus on making the department something that people WANT to be a part of and are excited about. Chief Heater mentioned that the Auxiliary had been rejuvenated and would like to be more involved in District happenings. The Board then discussed the importance of allowing the volunteers to be somehow included in the selection process for the new chief.

Fisher made a motion to appoint Chief McMahan as the budget officer for the 2005-6 budget. Kropf seconded. Motion carried. Unanimous. Fisher made a motion to appoint Jim Riesterer to the budget committee. Kropf seconded. Motion carried. Unanimous.

Kauffman asked for volunteers for a board representative for the Project team being put together by Mike Sherman. Amsberry and Fisher said they might be available.

**New Business:** (The Resolution was discussed during the Chief's Report.)

**Good of the Order:** Amsberry wanted to express his appreciation to Chief Heater for stepping up to help.

**Adjourn:** Motion made by Kropf to adjourn, seconded by Fisher. Meeting adjourned at 8:15pm.

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Respectfully Submitted by Amy Manning

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Approved by Rick Kauffman