

**Sublimity Fire District
Board of Directors Meeting Minutes
Wednesday, January 9, 2008**

Meeting called to order: by Jeff Kropf at 7:00 p.m.

Members present: Rick Kauffman, Gary Rychard, Ralph Fisher, Jim Heater, Jeff Kropf

Staff present: Chief Tim Frost, Amy Doran

Others present: Gene Ditter, Brandon Hamilton, Tim Heater, Angela Hargin, Paulette Oliver

Additions/Deletions to Agenda: New Business-Paulette Oliver from Wilson-Heirgood to speak about insurance

Citizen Comments: None

Firefighters Association Input: Gene Ditter said that the Stayton and Sublimity firefighters had delivered 50 food baskets to eligible families in the Sublimity and Stayton fire districts. Sublimity coordinated the food baskets, while Stayton handled all of the toys. Also, the tree lighting was good—it went very quickly due to inclement weather. Geoff McFarland has resigned his post of association president, and as a firefighter, because he got a job as a paid firefighter in Forest Grove. Van Schoenborn is now the president and Kent Silbernagel is the vice-president.

Reading of Minutes:

Because he was unable to make the last meeting, Jim Heater wanted clarification on several items in the minutes, specifically, all of the items related to legal counsel's discussion of conflict of interest law and passing an ordinance. There was lengthy discussion regarding these issues.

MOTION: Jim Heater moved to approve the minutes for December 12, 2007. Gary Rychard seconded. Motion passed; a voice vote was unanimous.

Communications: The district received thank yous from the Stayton High School Boosters Club for donating to their annual auction. The district also received some information from Wilson-Heirgood regarding OSHA's increasing focus on driver and vehicle safety.

Payment of Bills:

MOTION: Gary Rychard moved to pay the bills for December. Ralph Fisher seconded. Motion passed; a voice vote was unanimous.

Chief's Report:

Alarms: Chief Frost reviewed the alarm totals for 2007. The district finished the year at 463 calls. Chief Frost further broke down totals by types of call and he discussed locations that are responsible for a high call volume. He noted that 463 was down from last year's total, and that that call totals will continue to go down when EMD is fully in place and the district is going on only the calls where it is truly needed.

**Amy Doran left the meeting at approximately 7:30 p.m. due to illness. Rick Kauffman took over the minutes (Thanks, Rick ☺).*

Old Business:

Ordinance relating to volunteers serving on the board:

There was discussion relating to passing an ordinance.

MOTION: Gary Rychard moved to adopt an ordinance to exclude volunteer and paid firefighters, as well as other district personnel, from serving on the Sublimity Fire District Board of Directors. Ralph Fisher seconded. Motion passed 4-1, with Jim Heater dissenting.

Volunteer Pay:

Because the current point pay system is no longer an option, firefighters have been discussing what to do for a new system of volunteer compensation or reimbursement. They are currently considering their options and will share them with Chief Frost. He will implement if appropriate and/or make changes if necessary.

Tank Bid:

Ralph Fisher declared a possible conflict of interest with Terry Etzel regarding his bid for the water tank, pump and motor. Mr. Etzel's was the only bid received.

MOTION: Gary Rychard moved to accept Terry Etzel's bid of \$1200 for the water tank, pump and motor. Rick Kauffman seconded. Motion passed; unanimous.

Statements of Economic Interest:

There is no requirement for board members of special districts to file statements of economic interest and the district will not file such statements.

New Business:

Insurance presentation/Tort limit discussion:

Paulette Oliver from Wilson-Heirgood & Associates Insurance (WHA) presented information regarding Tort Claim Liability and limits. WHA will be sending out reports at the end of the month that will include recommendations regarding increased liabilities related to workers' compensation and Clarke vs. OHSU.

-Gary Rychard asked Paulette if she could suggest training opportunities to learn more about harassment and discrimination. She did.

-Paulette offered to review policies. She emphasized the importance of due diligence. She provided the board with Summary of Insurance booklets, explained notable differences in coverage and gave a brief overview of booklet contents. She also handed out a schedule of SDAO workshops.

-Jeff Kropf asked when new rates would be available—Paulette thought they would be available by the end of the month.

Chief's evaluation:

Chief Frost reminded the board that it's time for his annual evaluation. Amy will be sending the board the evaluation forms.

Good of the Order:

Chief Frost and Amy Doran will both be out of town when the April board meeting is supposed to take place.

MOTION: Rick Kauffman moved the April board meeting to April 16, 2008. Ralph Fisher seconded. Motion passed; unanimous.

Adjourn:

MOTION: Gary Rychard moved to adjourn the meeting. Ralph Fisher seconded. Motion passed; unanimous. Meeting adjourned at 8:45 p.m.

Respectfully Submitted by Amy Doran

Approved by Jeff Kropf